



**COUNTY GOVERNMENT OF LAIKIPIA**  
**MUNICIPALITY OF NANYUKI**  
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**NANYUKI**



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**REPORT ON THE 14<sup>TH</sup> BOARD MEETING OF NANYUKI MUNICIPALITY**

**Date of Meeting:** 22<sup>nd</sup> July 2025

**Time:** 10:00 AM

**Venue:** Municipal Board Room

### **1. Introduction**

The 14th Board Meeting of Nanyuki Municipality was held on 22nd July 2025 to review key administrative, operational, and strategic issues affecting the municipality. The meeting addressed operational updates, citizen engagement reports, financial matters, and the status of municipal functions and projects.

The purpose of this report is to summarize the discussions, resolutions, and actions arising from the meeting to guide municipal operations and strategic planning.

### **2. Key Discussions and Decisions**

#### **2.1 Amendments to the Agenda and Declarations**

The Board adopted the meeting agenda, with the addition of a "Declaration of Conflict of Interest" item. No conflicts of interest were reported.

#### **2.2 Communication from the Chair**

The Chairperson highlighted the status of the Urban Improvement Grant (UIG) funding held in a Special Purpose Account. The municipality, along with Rumuruti and Nyahururu, qualifies for 50% of the allocated funds, intended for:

- a) Policy and regulatory support
- b) Private sector engagement
- c) Capacity building, training, and peer learning
- d) Office renovations, furniture, and specialized equipment

Staff matters were addressed, with specific actions assigned to improve performance and operational compliance. Timely settlement of pending supplier bills was emphasized.

#### **2.3 Matters Arising from Previous Meeting**

The Board reviewed updates from the previous meeting, including:

- Drafting a letter to the Governor to facilitate handover of municipal functions and resources.
- Follow-up on the audit report and scheduling a special board meeting.

- Mapping businesses and streetlights in town to support planning and service delivery.
- Progress on partnerships for the slaughterhouse and kiosk development.

#### **2.4 Status of Transferred Municipal Functions**

The Board expressed concern over the continued withholding of transferred municipal functions and resources. The Manager was tasked to write to the Governor requesting an urgent meeting to address this matter.

#### **2.5 Municipal Calendar of Events and Prayer Day**

Preparations for the Nanyuki Municipal Prayer Day were reviewed, with formal invitations to all county political leaders. The Board approved the Municipal Calendar of Events, which includes:

- a) Public Fora (quarterly)
- b) Board Meetings (14 days after public fora)
- c) Committee Meetings (14 days after board meetings)
- d) Implementation of decisions

The Manager was tasked with ensuring timely preparation and circulation of minutes to facilitate implementation.

#### **2.6 Citizen Fora Report**

The Board reviewed feedback from the Citizen Forum held on 10th July 2025. Key actions include:

- a) Documenting grievances raised by the public and tracking follow-up actions.
- b) Preparing presentation slides explaining the Urban Areas and Cities Act (UACA) provisions to guide public participation.

The Board resolved to report back to the public after deliberations to maintain transparency and accountability.

#### **2.7 UIG & UDG Grants Status**

The Board reviewed the status of the Urban Improvement Grant (UIG) and Urban Development Grant (UDG) funding allocated to Nanyuki Municipality. The proposed procurement plan for these funds was adopted. The Chairman requested clarification on whether adjustments could be made to the plan during implementation.

It was resolved that the Manager would:

- a) Confirm the flexibility of the procurement plan.
- b) Ensure all purchases and expenditure comply with the approved plan and relevant regulations.
- c) Report back to the Board on any required amendments or deviations before execution.

This ensures transparency, accountability, and proper utilization of grant funds in alignment with municipal priorities.

#### **2.8 Solid Waste Management and Procurement Plan**

The Board reviewed the status of solid waste management and approved the following measures:

- a) Convert Kshs 2.5 million previously allocated for development to recurrent expenditure to cover fuel costs for refuse trucks.
- b) Provide maintenance and insurance records for municipal trucks covering the past three years.
- c) Conduct an official handover of the dumpsite and associated resources.
- d) Ensure all documents and resources related to cemeteries and solid waste management are formally transferred to the Municipality.
- e) Submit records of all Personal Protective Equipment (PPE) issued in FY 2024/2025.

These measures aim to enhance operational efficiency, accountability, and sustainability in municipal services.

### 3. Resolutions and Action Points

The Board agreed on the following resolutions:

- a) Manager to liaise with the Governor regarding transfer of municipal functions and resources.
- b) Manager to ensure prompt settlement of pending supplier bills and proper financial documentation.
- c) Municipal Calendar of Events and Prayer Day invitations to be finalized and communicated.
- d) Citizen forum grievances to be documented, tracked, and reported to the Board.
- e) Manager to confirm procurement plan flexibility and ensure compliance.
- f) Solid waste management operations to be streamlined with proper handovers and documentation.

  


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